



OPPORTUNITY WITH DIGNITY

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Merja Paakkonen
Head Teacher

19th December 2016

Dear Parents, Carers and the Staff at Breakspeare and Meadow Wood Schools,

The Governing Bodies of Breakspeare and Meadow Wood Schools have decided to start the process to form a federation between the two schools. The important part of this process is the consultation which will take place between 19th December 2016 and 30th January 2017.

Please find attached to this letter 'a consultation feedback form' and envelope. The formal consultation document can be found on the website of both schools, it can be sent home as a paper copy on request and will be sent also via email. Please familiarise yourself with the consultation document as it explains in details the rationale, process and impact of forming the federation.

If you have any questions about the federation process please contact myself OR email the Chair of Governors at Meadow Wood School – Mrs. Vanessa Robinson - kvknosnibor@gmail.com OR email the Chair of Governors at Breakspeare School – Mr. Michael Wheeler - mwheelercars@gmail.com

You are welcome to the consultation and information meetings that will be held at both schools.

For Parents/Carers the dates and venues for these events are:

MEADOW WOOD SCHOOL DATE: 19th January 9.30 – 11.00 a.m.

BREAKSPEARE SCHOOL DATE: 26th January 9.30 – 11.00 a.m.

Parents/Carers are welcome to attend either or both of the meetings.

Staff will be consulted via regular staff meetings in their respective schools. In addition, meetings specifically dedicated to this issue is scheduled for Breakspeare staff on 5th January 2017 and for Meadow Wood staff on 12th January 2017.

The Governing Bodies of Breakspeare and Meadow Wood Schools have appointed me to start as the Interim Executive Head of Breakspeare and Meadow Woods Schools from 1st January 2017. Mrs Caroline Day-Lewis is appointed as the Interim Deputy of Meadow Wood School. The Governing body of Breakspeare School has appointed Liz Vaughan as the acting deputy for the spring and summer term 2017. Caroline will be working at Meadow Wood Monday to Thursday and I will be working there on Fridays. Liz is working Monday to Friday at Breakspeare.

I would like to take this opportunity to wish everybody a very happy and relaxing Christmas holidays. We have an exciting new year ahead. Please take the opportunity to shape the future of our schools by giving feedback about the federation consultation.

With very best wishes,

Merja



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